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P.O. Box 188 Mountain View, Calif. 94040 415 966- 2195

28 October 1976

Mr. Andrew Falkiewicz Assistant to the Director Central Intelligence Agency Washington, DC 20505

Dear Mr. Falkiewicz:

The Management Club of GTE Sylvania's Western Division located in Mountain View, California (a suburb of San Francisco) would like to have an Agency speaker at its December meeting.

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the purpose for having an Agency speaker would be to allow the Club members and their spouses to better understand the CIA in terms of its history, recent investigations, purpose, etc.

The GTE Sylvania Management Club (SMC) in Mountain View has approximately 200 members. In attendance at the 1 December 1976 dinner meeting would be SMC members and spouses only (approximately 150 attendees). Publicity of the speaker would be held internal to the Mountain View Division. Our normal routine is to have a cocktail hour from 6:30 - 7:30, dinner from 7:30 - 8:30, a business meeting from 8:30 - 8:45, and our guest speaker on from 8:45 - 9:30. This particular event will be held at the Villa Felice Restaurant in San Jose.

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The Club would appreciate the opportunity of hearing on 1 December. Please feel free to contact me on (415) 966-2195 if you have any questions. Thank you.

Very truly yours,

GTE SYLVANIA INCORPORATED

DR Ritto

D. B. Ricketts, President GTE Sylvania Management Club

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